

HCC Quarterly Financial Reporting

Name of Subgrantee:  
Date of Submission:

**NPHCC**  
06/27/16

**HPP funds are:**  
Budget Positive

July 1, 2015 - June 30, 2016

**Amount Available:**

New allocation for BP4 (2015-16):  
Previous/unspent funds BP3:  
Total Amount Available:

\$110,000.00
\$28,766.73
\$138,766.73

Suggested line item categories are listed below; subgrantee may modify to suit agency accounting reports	Allocations		Expenditures				Totals		Actual Expenses - Comments
	Previous unspent funds	Current year (BP4) funds	Expenses July 1 - Sep 30, 2015	Expenses Oct 1 - Dec 31, 2015	Expenses Jan 1 - March 31, 2016	Expenses April 1 - June 30, 2016	Funds Spent to Date	Funds Remaining	
Salary & Benefits, health insurance	28,766.73	21,700.00	9,604.25	11,174.55	9,090.72	17,006.66	\$46,876.18	\$3,590.55	wages \$44,491.02; health ins = \$2,385.10
Communication - satellite phones x 11; 55% imperial office, 24/7 phone, internet, postage		14,000.00	2,564.27	2,661.50	4,606.61	2,555.31	\$12,387.69	\$1,612.31	satellite phones \$8,515.91; 55% cell phone \$473.28; \$432.40 Imperial office; postage \$57.82;
Publication, Printing, Copies		2,500.00	303.58	8.90	19.77	1,477.99	\$1,810.24	\$689.76	business cards \$74.05; copies \$48.46; professional printing \$1,674.21
Conference Costs - 11 agencies x \$1,500; \$2,000 coordinator		13,000.00	434.00	2,416.00	2,375.00	2,381.65	\$7,606.65	\$5,393.35	AHEPP \$600; MESH \$970; National Conference - \$3,570; training \$1,375; conference attendance \$496.65
Cost of holding meetings		3,825.00	524.47	185.14	1,336.17	1,769.63	\$3,815.41	\$9.59	Copper Conferencing; Premier Global; supplies for meetings
Office Space/Rent - 55% Imperial office		1,000.00	247.50	330.00	247.50	175.00	\$1,000.00	\$0.00	55% Imperial office
Supplies, Educational Materials		6,050.00	220.92	53.93	283.03	1,452.76	\$2,010.64	\$4,039.36	ink cartridges (\$106.12)
Contracts		8,800.00	50.00	6,320.73	0.00	-732.69	\$5,638.04	\$3,161.96	website updates; mass notification; contract review; sat phone repairs;
Software		50.00	0.00	0.00	50.00	0.00	\$50.00	\$0.00	
Exercise Costs		1,500.00	0.00	0.00	0.00	715.11	\$715.11	\$784.89	
Emergency Equipment/Supplies/Repairs		15,529.00	4,525.57	0.00	0.00	525.00	\$5,050.57	\$10,478.43	PAPR filters; EMS PPE
Travel: mileage, lodging, meals		15,000.00	1,987.59	3,963.37	2,119.63	1,235.54	\$9,306.13	\$5,693.87	airline travel \$2,542.80; parking/taxis \$120.47; lodging/meals \$4,278.32; instate travel \$2,364.54

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Insurance Mobile Medical Asset		446.00	0.00	446.00	0.00	0.00	\$446.00	\$0.00	
Fiscal Agent Fees - 6% of allocation		6,600.00	1,650.00	1,650.00	3,300.00	0.00	\$6,600.00	\$0.00	
<b>Total</b>	\$ 28,766.73	\$ 110,000.00	\$ 22,112.15	\$ 29,210.12	\$ 23,428.43	\$ 28,561.96	\$103,312.66	\$35,454.07	
						\$ 5,338.30			