

**NPHCC Steering Committee**

June 30, 2015

Location: West Central District Health Department  
Conference call information: Dial-in: 888-387-8686; PIN: 7711947#

---

**Agenda**

**Ongoing Items**

1. Minutes: Approve minutes from April and May meetings
2. Budget: Review and approve current budget
3. Budget for BP4: Review and approve
4. Training and Exercise Calendar (2015-2016): Updates?
5. MRC update

**Old Business:**

1. Agility Recovery – stop or proceed?
2. Website update
3. Tyco
4. Communications update (Pat)
5. CH decon trailer
  - a. MOU
  - b. Training
6. Ivents
7. Steering committee agreements
  - a. Signatures
  - b. New member recruitment

**Sub-committees Reports**

1. By-law Committee (Wanda, Myra) – No activity since May mid-meeting
2. Budget Committee (Dari, Laurie, Myra, Pat) – No activity since May mid-meeting
3. Plan Update Committee (Angie, Sally, Angella) – No activity since May mid-meeting

**New Business:**

1. Purchase Request sent via email on April 29 for CH, extra decon equipment. Votes returned: 6 ayes, 0 nays.
2. Inventory and cache supplies (Attachment 3 of NPHCC Plan)
3. Improvement Plan from exercise
4. Trailers: MMA, decon, BT
5. Strategic planning meeting with DHHS

6. Coordinator evaluation
7. NPHL – Infectious disease transport coolers, training, and exercise

**Upcoming Trainings, Education, and Exercises:**

1. Business Continuity project – July 29, Business Impact Analysis

**Other Discussion:**